

NEW CANCELLATION & NO-SHOW POLICY

NO SHOW APPOINTMENTS

- A patient who failed to show up for their scheduled appointment without prior 24-hour notice will be considered a “no show” and will be responsible for a \$100.00 fee.
- A patient having three (3) no show appointments will be considered for dismissal from the practice.

CANCELLATIONS

- Our office required 24-hour prior notice for canceled or rescheduled appointments, to allow the appointment slot to be available for another patient. Canceling an appointment within less than 24 hours will result in a \$30.00 fee.
- We reserve the right to dismiss patients with repetitive cancellations under 24 hours’ notice.

We understand in the case of emergencies, illness, or weather conditions, missed or late appointments and cancellations may be necessary. Those particular circumstances will not apply to this policy.

Signature: _____ *Date of Signing:* _____

Name (please print): _____